

Registering as a New User – UMBC

To register on the site, use the following steps:

1. Visit <https://www.strategicfactoryportals.com/umbc/> in your browser
2. Enter your email address.
3. Enter your desired password. This should include a minimum of 1 uppercase letter, 1 lowercase letter, 1 number, and be at least 7 characters long.
4. Click the radio button for "I am a new user (create your own password above)"

Email Address:

Password:

- I am a returning user
- I am a new user (create your own password above)
- I forgot my password

Continue On >

5. Click the "Continue On" button. You will be prompted to fill in your First and Last name.
6. Select your Division from the list.
7. Once you have saved the new password, use the email address and password to log in to the site as a user, using the "I am a returning user" checkbox.

Once logged in, feel free to update your profile with any additional details you'd like to provide. This information will be used when placing orders. Moving forward, you can visit the site directly at <https://www.strategicfactoryportals.com/umbc/>

Contact your Account Manager, [Linda Howell](#), with any questions or concerns! Phone: 443.589.3141